

# **CODDENHAM PARISH COUNCIL**

**Annual General Meeting – 24<sup>th</sup> May 2018**



## **Report to Council**

### **Item 17. Press and Media Enquiries Policy**

This report proposes the following policy for dealing with enquiries from the press and media agencies:

All enquiries from members of the Press or Media will be directed to the Council's Proper Officer, the Parish Clerk.

Where the contact is in the form of a request for factual information the Clerk will provide the information directly, in line with the Council's policy on Publishing Information.

All other matters will be referred to the Chair and or Vice Chair.

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Peter Whitehouse

Parish Clerk