



### CODDENHAM PARISH COUNCIL MINUTES Thursday 19<sup>th</sup> April 2018

**In Attendance:** Cllr. D Burton, (Chair), Cllr. Burgess, Cllr. A. Darell-Brown, Cllr. J. Fawdry, Cllr. Fowler, Cllr. C. Hardy, (Minutes), Cllr. J. Keeble, Cllr. M. Lock, Cllr. J Peacock, Cllr. M. West,

1. To **RECEIVE** and **APPROVE** apologies for absence. Apologies were received from Cllr. J. Soanes and Mr Whitehouse, (Clerk).
2. To **RECEIVE** any Requests for Dispensation on Declarations of Interest. Cllr. C. Hardy and, Cllr. M. Lock declared an interest in item 11, as they are both allotment holders.
3. To **RECEIVE** reports from Cllr Hicks, (SCC) and Cllr Passmore, (MSDC), and to **CONSIDER** comments from Parishioners on current agenda items. Neither Cllr Passmore or Cllr Hicks' attended or presented reports.

One parishioner questioned the need for funding for 3 councillors to attend the training referred to in item 8 and suggested that one person who reported back to the council would be sufficient. As a number of parishioners had attended the meeting to respond to the planning application for the Dukes Head item 12, it was decided to bring this item forward, as well as item 10. which also related to the Dukes Head.

4. Item 10. To **RECEIVE** a report from the Dukes Head Support Group. Noted as received.
5. Item 12. To **CONSIDER** Consultation Requests on current Planning Applications.

#### Greenhill Road Extension

No Comment.

#### Dukes Head

Two letters concerning the planning application had been received after papers were circulated to councillors. The first from Mr and Mrs Dibble, of Mill House which focused on the unsuitability of the track as a means of access and damage to the property and landscape. The second from Coddenham shop commented that the community pub and café may increase visitors to the village and this would benefit the shop in terms of increased trade, however if 'off sales' were allowed this may have an adverse effect on their trade. They were concerned also that there was insufficient consideration of the need for additional parking and that Crown Corner was often overcrowded with parking at times when the Country Club had an event.

Parishioners at the meeting reiterated objections already raised and in particular about the unsuitability of the track and the fact that the application proposal to tarmac was invalid as notices of the intention had not been posted. In addition, no one knows who owns the track so permission to work on it could not be gained. The positive proposals for the future of the pub were welcomed.

A proposal to **OBJECT** to the application was carried.

Cllr Peacock is to summarise objections to the application and send to chairman who would ask clerk to post on behalf of the council.

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6. Item 4. To **RECEIVE** and **APPROVE** the Minutes of the Parish Council meeting, 27th February 2018. The Minutes were **APPROVED**.
7. Item 5. To **RECEIVE** progress reports on matters arising from previous meetings. Cllr. Lock reported that the Gym equipment will be installed next Tuesday and that there will be an opening ceremony on Saturday 5<sup>th</sup> May.
8. Item 6 To **REVIEW** Council's Standing Orders, Financial Regulations and Risk Assessment. It was agreed to adopt the documents as presented to councillors. Cllr. Fowler and Cllr Peacock are to annotate the current document with queries to be resolved at a later meeting. Councillors requested that the standard template that had been agreed for financial reports with income and expenditure against budget be used for all financial reports in the future.
9. Item 7. To **CONSIDER** proposals from the Policy Review Working Group and a Schedule of Meetings for 2018/19. As regards the Schedule for meeting it was requested that the clerk cross reference the dates to avoid school holidays. It was noted that the PDF document that we had been offered differs from the Hall committee minutes. It was agreed to rename the 'Finance Working Group' as the 'Budget and Finance Working Group'.
10. Item 8. To **CONSIDER** a proposal to fund training for three councillors in 'Understanding Village Halls and Playing Fields' Cllr Soanes made a written comment requesting that the training should be open to other members of the Hall Committee. It was proposed that 4 places be made available with money transferred from the General Reserves. For 9 Against 0 Abstentions 1.
11. Item 9. To **RECEIVE** a report on the Local Council Award Scheme. In general, it was felt that the principles of the scheme offered good guidance for the council to work to but that at present we should not pay for the formal certification offered within the scheme. Elements within the scheme were mentioned as being positive, such as the training of councillors in finance. The Clerk was asked to investigate group training for all councillors with the offer of spare places to other councils. The Clerk was asked to come back with some proposed dates
12. Item 11. To **REVIEW** the Council's Allotment Agreement and annual rent levels. Cllr. Lock and Cllr. Hardy left the room and returned after this item. Proposal to leave rents unchanged passed unanimously
13. To **RECEIVE** the Clerk's report. Cllr Fowler ask for an update on progress with the Speed Indicator Device and whether the Day Foundation had been kept updated on this. Cllr. Keeble and Cllr. Hardy responded to this and confirmed that the Clerk had been in contact with the Day Foundation.
14. To **RECEIVE** the Responsible Financial Officer's report. The Report was Received. In discussion on the allocation of reserve funds in the 2018/19 accounts, the Chairman advised Council that the FWG had worked through the budget in detail, allocating the appropriate amounts to each budget heading.
15. To **RECEIVE** questions from Councillors and **NOTE** agenda items for the next meeting. A number of councillors asked for clarification of the cut-off date for consultation forms to be returned regarding the proposed Gyrotory System. It was suggested that this information be displayed for Parishioners in the shop. There was also a request for the results of the 'Yes/No' question on the form, for a summary of responses to the open question for comments on the questionnaire and for the total numbers attending the

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'drop in session'. It was not felt that we could discuss the proposal for the Gyrotory system at a future Parish meeting until we had the above information. Cllr. Peacock brought to the attention of the meeting data relating to a shocking level of breaches of regulations regarding the directions of HGV.s through the village. Cllr. Fawdry asked that for future meetings the numbers of the PDF documents that we were sent should match up to numbers on the agenda. Cllr. Fowler pointed out that no papers were attached to the minutes for 27<sup>th</sup> February on the web site. In response to a point raised by Cllr. Peacock the Clerk was asked to identify the report mentioned in minutes of Henley and Hemmingstone parish minutes relating to boundary changes affecting Coddenham. Cllr. Keeble warned of continued problems of flooding from Choppins down into Coddenham and that we were in the process of getting the correct people out to look at this issue. The Clerk is to report back at the next meeting. A number of councillors asked that the Clerk seek clarification of the likely duration of the work in relation to the new broadband cables and whether it really would take the three weeks indicated in the warning letter to residents.

16. To **CONFIRM** the date of the next meeting.  
The Annual Parish Meeting is next Thursday 26<sup>th</sup> April at 7pm.  
The next meeting of the Parish Council is **Thursday 24th May 2018 (AGM)**.

Meeting closed at 8.58pm