

# CODDENHAM PARISH COUNCIL

## Agenda Paper



Tuesday 21<sup>st</sup> March 2019

### Report to Council

Item 9 To **RECEIVE** the Responsible Financial Officer's report.

For Information Only:

A register of all transactions, both receipts and payments, will be available for inspection along with the relevant receipts and invoices, before the Council meeting.

### Bank Accounts

The current balance on each of the Council's accounts is as follows:

Bank Balances as at March 17<sup>th</sup>, 2019:

Main Account	£ 12,567.54
CPC Reserve Account	£ 43,958.21
<b>Total in Banks</b>	<b>£ 56,525.75</b>
Cash	£ 0.00
<b>GRAND TOTAL (Banks and Cash)</b>	<b>£ 56,525.75</b>

Please see below for Bank statements and a certificate of reconciliation.

A full end of year account report is scheduled for the Council meeting, April 18<sup>th</sup>, following a detailed review of accounts at a meeting of the Finance and Budget Working Group, April 8<sup>th</sup>.

### Parish Precept

The demand for the Parish Precept was submitted to Mid-Suffolk District Council on 26<sup>th</sup> February 2019, by hand. The first instalment of £15,436 will be deposited in the Main account on or before 30<sup>th</sup> April and the second instalment of £15,436 on or before 30<sup>th</sup> September.

### Day Foundation Grant

At a recent meeting of the Trustees of the Day Foundation it was agreed to grant a further two instalments of £6,575.92, in June and December 2020.

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Peter Whitehouse  
Parish Clerk

**Coddenham PC**

<b>Bank Reconciliation at 17/03/2019</b>			
	Cash in Hand 01/04/2018		
			49,257.14
	<b>ADD</b>		
	Receipts 01/04/2018 - 17/03/2019		64,320.95
			113,578.09
	<b>SUBTRACT</b>		
	Payments 01/04/2018 - 17/03/2019		57,052.34
<b>A</b>	<b>Cash in Hand 17/03/2019</b> (per Cash Book)		<b>56,525.75</b>
<b>Cash in hand per Bank Statements</b>			
	Cash	31/03/2018	0.00
	Unity Main Account T1 xx35	17/03/2019	12,567.54
	Reserve xx51	17/03/2019	43,958.21
			<b>56,525.75</b>
	Less unrepresented cheques As attached		0.00
			56,525.75
	Plus unrepresented receipts As attached		0.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>56,525.75</b>
<b>A = B Checks out OK</b>			

**Coddenham Parish Council**

**Transaction listing for account 60-83-01 20331335 from 01 Jan 2019 to 31 Mar 2019**

<b>Date</b>	<b>Time</b>	<b>Description</b>	<b>Serial No</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
15Mar2019	06:21	Direct Debit (GRADWELL COMMS LTD)		(18.96)		12,567.54
14Mar2019	06:24	B/P to: Groundwork East		(600.00)		12,586.50
12Mar2019	08:12	Newson JM&MJ			25.00	13,186.50
11Mar2019	06:22	Direct Debit (BT GROUP PLC)		(123.12)		13,161.50
06Mar2019	11:28	L Evans			108.00	13,284.62
04Mar2019	06:25	Direct Debit (HYDRO-ELECTRIC)		(250.25)		13,176.62
27Feb2019	06:30	B/P to: Suffolk Cstl Norse		(3,612.00)		13,426.87
27Feb2019	06:29	B/P to: R Dalton-Thorpe		(100.00)		17,038.87
27Feb2019	06:29	B/P to: Peter Whitehouse		(686.40)		17,138.87
27Feb2019	06:28	B/P to: Peter Whitehouse		(14.40)		17,825.27
27Feb2019	06:28	B/P to: Judith E Challis		(273.77)		17,839.67
27Feb2019	06:26	B/P to: Charmian Hall		(262.95)		18,113.44
22Feb2019	06:20	Direct Debit (ANGLIAN WATER BUSI)		(116.20)		18,376.39
20Feb2019	08:49	B/P to: Dr I Burgess		(51.96)		18,492.59
19Feb2019	09:17	B/P to: Starboard (Scribe)		(339.60)		18,544.55
19Feb2019	09:17	B/P to: Coddenham Food Str		(44.72)		18,884.15
19Feb2019	09:17	B/P to: Daniel Adams		(16.00)		18,928.87
19Feb2019	06:23	Direct Debit (O2)		(23.81)		18,944.87
15Feb2019	06:22	Direct Debit (GRADWELL COMMS LTD)		(18.96)		18,968.68
11Feb2019	11:19	C Kendall			25.00	18,987.64
07Feb2019	06:28	B/P to: MPLC Ltd		(203.69)		18,962.64
07Feb2019	06:28	B/P to: Peter Whitehouse		(7.99)		19,166.33
07Feb2019	06:26	B/P to: Coddenham Food Str		(20.81)		19,174.32
04Feb2019	18:33	RACHEL DALTON-THORPE			100.00	19,195.13
31Jan2019	11:20	Returned Payment - SCRIBE 2000 LTD			416.40	19,095.13
31Jan2019	11:14	MAIN J ADGD			216.00	18,678.73
31Jan2019	06:31	B/P to: Scribe 2000 Ltd		(416.40)		18,462.73
28Jan2019	06:33	B/P to: Peter Whitehouse		(549.20)		18,879.13
28Jan2019	06:31	B/P to: Charmian Hall		(210.36)		19,428.33
28Jan2019	06:31	B/P to: Peter Whitehouse		(14.40)		19,638.69
28Jan2019	06:30	B/P to: Judith E Challis		(224.62)		19,653.09
28Jan2019	06:30	B/P to: Peter Whitehouse		(15.98)		19,877.71
25Jan2019	10:50	RACHEL DALTON-THORPE			79.50	19,893.69
21Jan2019	18:33	I Burgess			96.00	19,814.19
21Jan2019	18:33	I Burgess			7.50	19,718.19
18Jan2019	06:39	B/P to: Creative Arts East		(300.00)		19,710.69
18Jan2019	06:39	B/P to: Daniel Adams		(32.00)		20,010.69
18Jan2019	06:38	B/P to: HMRC Cumbernauld		(602.68)		20,042.69

18Jan2019	06:36	B/P to: PCC of Coddendam	(60.00)		20,645.37
17Jan2019	06:21	Direct Debit (O2)	(24.22)		20,705.37
17Jan2019	06:20	Direct Debit (GRADWELL COMMS LTD)	(18.96)		20,729.59
17Jan2019	06:20	HMRC VAT REPAY		111.66	20,748.55
14Jan2019	06:18	Direct Debit (PUBLIC WORKS LOANS)	(6,575.92)		20,636.89
10Jan2019	13:40	C Buckle		67.44	27,212.81
09Jan2019	06:31	B/P to: Mid-Suffolk DC	(58.45)		27,145.37
04Jan2019	18:35	LOCK MA		39.00	27,203.82
04Jan2019	12:30	L Evans		84.00	27,164.82

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**Coddenham Parish Council**

**Transaction listing for account 60-83-01 20331351 from 01 Apr 2018 to 31 Mar 2019**

<b>Date</b>	<b>Time</b>	<b>Description</b>	<b>Serial No</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
31Dec2018		Credit Interest			40.83	43,958.21
10Oct2018		Transfer from 20331335			35,000.00	43,917.38
30Sep2018		Credit Interest			7.37	8,917.38
30Jun2018		Credit Interest			4.44	8,910.01

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