

Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the Parish Council Meeting to be held on **Thursday 17 September 2020**, scheduled for 7.30pm, when the under-mentioned business will be transacted.

This meeting is to be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. As a member of the public, if you would like to attend the meeting via remote access, please contact the Clerk by 5pm on Wednesday, 16 September 2020.

Sue Frankis

Clerk to the Council and Proper Officer

Thursday 17 September 2020

AGENDA

1. To **RECEIVE** apologies for absence
2. To **RECEIVE** personal statements from Councillors
3. To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed
4. To **CONSIDER** comments from residents of the Parish on current agenda items
5. To **RECEIVE** reports from the County and District Councillors
6. To **RECEIVE and CONFIRM** the Minutes of the Parish Council meeting held on 16 July 2020
7. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 16 July 2020
8. To **RECEIVE and CONFIRM** the Minutes of the Extraordinary Parish Council meeting held on 13 August 2020 – both ‘public’ and ‘confidential’ versions
9. To **CONSIDER** any matters arising from the Minutes of the Extraordinary Parish Council meeting held on 13 August 2020
10. To **RECEIVE** an update from the Coddenham COVID-19 Response Group representative
11. To **RECEIVE** an update from the Coddenham Parish Council Coddenham Centre Management Group representative
12. FINANCE:
 - i) to **APPROVE** the Schedules of Payments for August and September 2020
 - ii) to **AGREE** the bank statement balances as at 31 July and 31 August 2020
 - iii) to **RECEIVE** the Budget and Precept reports as at 31 July and 31 August 2020

- iv) to **RECEIVE** the Report from the Finance Working Group
- v) to **AGREE** to vire budget and budget headings 'Broom Hill', 'Mill Hill' and 'Three Cocked Hat' to the 'Footpath Assistant' budget and budget heading

13. To **RECEIVE** an update on the MSDC Business Rates Demand and to **AGREE** actions as required
14. To **RECEIVE** the Clerk's Report
15. To **AGREE** the Clerk's 2020-21 National Salary Award
16. To **RECEIVE** the Planning Schedule as at 31 August 2020
17. To **RECEIVE** the findings of the Review of the System of Internal Controls and to **AGREE** the councillor to undertake the next review
18. To **CONSIDER** and **AGREE** the publication of the Parish Council Newsletter
19. To **AGREE** Portable Appliance Testing of all Parish Council electrical assets
20. Traffic Speeds in Coddendam
21. 'Quiet Lanes Suffolk' Scheme
22. To **RECEIVE** the Churchyard Report
23. To **DECLARE** a Parish Councillor vacancy
24. To **AGREE** the volunteer role of Mr C Hardy
25. To **AGREE** re-location of existing dog litter bin
26. To **CONFIRM** the date of the next meeting of the Parish Council – 19 November 2020 at 7.30pm
27. Matters raised by members, including matters for consideration at the next Parish Council meeting