

# Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Thursday, 16 September 2021**, scheduled for 7.30pm, at the **Foyer of The Coddenham Centre**, when the under-mentioned business will be transacted.

*Sue Frankis*

Clerk to the Council and Proper Officer

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Thursday, 16 September 2021

## AGENDA

1. To **RECEIVE** apologies for absence
2. To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed
3. To **CONSIDER** comments from residents of the parish on current agenda items
4. To **RECEIVE** reports from the County and District Councillors
5. To **RECEIVE and CONFIRM** the Minutes of the Parish Council meeting held on 15 July 2021
6. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 15 July 2021
7. To **RECEIVE** an update from the Coddenham Parish Council Highways Working Group and to **AGREE** actions as required, including the Suffolk County Council Lorry Watch Scheme and Designated Lorry Route and Group membership
8. To **RECEIVE** an update from the Coddenham Centre Management Group representative
9. To **RECEIVE** the Churchyard Report, including church wall repairs and tree works and to **AGREE** actions as required
10. To **RECEIVE** an update on the MSDC Business Rates Demand and to **AGREE** actions as required
11. FINANCE: i) to **APPROVE** the Schedule of Payments for August and September 2021  
ii) to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports as at 31 July and 31 August 2021

iii) to **AGREE** to vire £5 from the budget heading 'data protection' to the budget heading 'web fees'

12. To **CONSIDER** planning matters, including consideration of application number DC/21/04768, Shell Needham Market

13. To **RECEIVE** the Notice of Conclusion of Audit and the External Auditor Report and Certificate for 2020/21

14. To **AGREE** to remove the Toshiba laptop from the Assets Register and to dispose of

15. To **AGREE** to dispose of records and documents in accordance with the Parish Council policy

16. Women's Tour Cycling Event, Saturday 9 October 2021; 'Queen of the Mountains' Stage - Coddendam

17. Autumn / Winter 2021 Parish Council Newsletter

18. General Public Rights of Way Matters, including signage at Broom Hill and Mill Hill

19. To **AGREE** the 2021/22 insurance renewal

20. The date of the next meeting of the Parish Council, 18 November 2021

21. Matters raised by members, including matters for consideration at the next Parish Council meeting