

CODDENHAM PARISH COUNCIL MEETING

Minutes of the meeting held on 18 November 2021 at 7.30pm

Present: Cllr Fowler (Chair), Cllr Peacock, Cllr Scoresby (Vice-chair)

In attendance: Mrs Frankis, Clerk to the Parish of Coddenham
County Cllr Hicks
District Cllr Passmore
District Cllr Whitehead
6 members of the public

The meeting was chaired by Cllr Fowler.

The Council agreed to add an agenda item to consider grant requests received from Mid Suffolk Citizens Advice, SARS and BSEVC.

The Clerk was in attendance via Zoom as a Covid precaution.

242 To RECEIVE Apologies for Absence

The Council resolved to receive the apologies from Cllr Denning for his absence due to work commitments, Cllr Fawdry for her absence due to a personal circumstance and Cllr Groom for his absence due to a personal / charity commitment.

243 To RECEIVE any Declarations of Interest or Delegated Dispensation Decisions or to APPROVE Such Dispensation Requests as Needed

None were received.

244 To RECEIVE Comments from Residents of the Parish on Current Agenda Items

Mr Stanley-Bell advised he had contacted the Parish Council to let them know that through the connection the Coddenham Community Shop has with the Plunkett Foundation, and the Foundation's subsequent sponsorship and charitable partnership with Hopkins Homes (who are looking for volunteering opportunities for their staff), he had contacted the Foundation to suggest that working on Broom Hill would be a suitable project to be taken on. Mr Stanley-Bell asked why the Parish Council had turned down this offer of free, voluntary help and would prefer to spend tax-payers money on employing a contractor to do the works.

19:37 County Cllr Hicks joined the meeting.

245 To RECEIVE Reports from the County and District Councillors

A report had been received from County Cllr Hicks, circulated to the Council prior to the meeting and published on the Parish Council website.

Cllr Peacock advised that only the grass verges at Three Cocked Hat had been cut this season and that all other areas had been omitted. Cllr Hicks advised that the cutting schedule had been late due to wet weather conditions; there are also difficulties presented by not knowing which landowner is responsible for what.

Cllr Peacock considered it was unacceptable that three non-emergency road closures had taken place in the space of six days with no notification; Cllr Hicks shared parishioner's frustration and explained that Anglian Water is not required to give notice to close roads while they undertake works.

Cllr Peacock advised that the information / data to support any suppositions to support comments is not available with regards to the Suffolk County Council Designated Lorry Route consultation; Cllr Hicks advised that specific questions can be submitted for a response.

19:57 County Cllr Hicks left the meeting.

A report had been received from District Cllrs Passmore and Whitehead and circulated to the Council prior to the meeting.

Cllr Passmore advised he had contacted the MSDC Planning Enforcement Team with regards to an update on the Dukes Head site; he will forward any updates to the Parish Council as and when he receives them.

20:01 District Cllr Passmore left the meeting.

246 To **RECEIVE** the Report from the Coddendam Centre CIO
Mr A MacPherson presented a report to the meeting.

247 To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 16 September 2021
The minutes of the meeting, having been circulated to the Council prior to the meeting, were confirmed and signed as a true and accurate record of the meeting.

248 To **CONSIDER** any Matters Arising from the Minutes of the Parish Council Meeting held on 16 September 2021
There were no matters to consider.

249 To **RECEIVE** an Update from the Coddendam Parish Council Highways Working Group and to **AGREE** Actions as Required, including the Suffolk County Council (SCC) Designated Lorry Route (DLR) Consultation and Proposed SCC Road / Traffic Improvements for Coddendam
DLR Consultation: Cllr Peacock advised he had been researching similar traffic and road situations to those of Coddendam, in the local area and proposed that these findings will need to be included in the Parish Council submission response. Cllr Peacock considered that not only should the DLR be removed but that the weight limit should be reduced throughout the village.

SCC Road / Traffic Improvements: this matter was deferred.

250 To **RECEIVE** the Churchyard Report, including Church Wall Repairs and Tree Works and to **AGREE** Actions as Required
There were no updates.

251 To **RECEIVE** an Update on the MSDC Business Rates Demand and to **AGREE** Actions as Required
There were no updates.

252 FINANCE:
(i) to **APPROVE** the Schedule of Payments for October and November 2021
The Council unanimously approved the October schedule of payments for £6,918.82 net of VAT and the November schedule of payments for £320.28 net of VAT.

(ii) to **AGREE** the Bank Statement Balances and to **RECEIVE** the Budget and Precept Reports for September and October 2021

The bank statements had been scanned and circulated to the Council prior to the meeting; the Budget and Precept Reports for September and October 2021 had been circulated to the Council prior to the meeting. The Council agreed that the bank balances of £48,956.70 and £8,017.11 and £41,331.88 and £8,017.11 as reported, agreed to the bank statements.

(iii) to **CONSIDER** the 2022/23 Budget including Consideration of the Coddendam Centre CIO LGA 1972 s19(3) Request

Due to the reduced number of parish councillors present, this matter was deferred to the January 2022 meeting.

Representatives of the Coddendam Centre CIO expressed disappointment that their 2022/23 budget and funding request wasn't addressed.

iv) to **CONSIDER** Grant Requests

The Council agreed to award a grant of £100.00 to Citizens Advice Mid Suffolk.

The Council agreed to award a grant of £50.00 to Suffolk Accident Rescue Service.

The Council agreed not to award a grant to BSEVC.

253 To **CONSIDER** Planning Matters, including Receipt of the October 2021 Planning Schedule and Consideration of Application DC/21/05596, Land at Pipp's Ford, A14 Slip Off to A140, Coddendam IP6 8LJ
A copy of the October 2021 Planning Schedule had been circulated to the Council prior to the meeting. The Parish Council unanimously agreed to object to planning application DC/21/05596 and to submit a recommendation of refusal.

254 Autumn / Winter 2021 Parish Council Newsletter
The Council unanimously agreed to accept the quote received from Gipping Press for £93.00.

255 To **AGREE** to Dispose of Records and Documents in Accordance with the Parish Council Policy
This matter was deferred.

256 To **RECEIVE** the Draft Schedule of Works at Broom Hill, Coddendam and to **AGREE** Actions and Expenditure
Cllr Peacock referred to the public comments made earlier in the meeting alleging that the Parish Council had refused an offer of voluntary help; he refuted this statement, advising it was incorrect and went on to affirm that no one from the Parish Council had said this; no decision has been made by the Parish Council to refuse any offer of help. Cllr Peacock advised that the Parish Council is in the process of engaging with contractors and others to populate a plan. Some areas of Broom Hill would be safe / suitable for volunteers to work however there are also extremely dangerous areas only to ever to be worked on by professional contractors.

257 Clerk's Appraisal
Cllrs Fawdry and Peacock are to undertake the Clerk's Annual Appraisal.

20:40 6 members of the public left the meeting.

258 To **AGREE** the Councillor to Undertake the Next Review of the Systems of Internal Control
Cllr Denning is to undertake the next quarterly Review of the Systems of Internal Control.

259 To **CONFIRM** the Date of the Next Meeting of the Parish Council
The next meeting of the Parish Council will be held on 20 January 2022, 7.30pm at the Coddendam Centre.

260 Matters Raised by Members, including Matters for Consideration at the Next Parish Council Meeting
There were no matters.

There being no other business, the meeting closed at 20:42.

Chairman: _____

Date: _____