To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Wednesday 3 January 2024**, scheduled for **7.30pm**, at the Coddenham Centre Meeting Room, when the under-mentioned business will be transacted.

Maggie Burt

Clerk to the Council and Proper Officer

## AGENDA

1. **APOLOGIES:** To **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST**: To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed
3. **PUBLIC FORUM:**
4. to **RECEIVE** comments from residents of the parish on current agenda items
5. to **RECEIVE** reports from the County and District Councillors

1. **PLANNING**: To **CONSIDER** planning matters, including receipt of the Planning Schedule for December 2023 and specifically to **AGREE** a response to:
2. DC/23/04091 - FUL: **Reconsultation Request** Installation of a mobility lift to allow access to

the rear garden and erection of a front boundary wall

**Location:**  The Dukes Head Inn, High St, Coddenham, Ipswich Suffolk IP6 9PN

**Comments to be submitted by 19 December 2023, extended to 5 January 2024**

1. DC/23/04446 - Erection of fence and gate, construction of tractor shed and greenhouse

**Location:** Tyde Barn, The Green, Coddenham, Ipswich Suffolk IP6 9UN

**Comments to be submitted by 27 December, extended to 5 January 2024**

1. DC/23/05332 - HA - Erection of single-storey side linked extension

Internal and external works as per Design & Access/Heritage Statement (resubmission

of DC/23/02424).

**Location:** Coddenham Hall Cottage, Coddenham Hall Farm, High Street, Coddenham Ipswich

**Comments to be submitted by 29 December 2023, extended to 5 January 2024**

1. DC/23/05317 - ALBC - Application for Listed Building Consent - Erection of single-storey side linked

extension; Internal and external works as per Design & Access/Heritage Statement.

**Location:** Coddenham Hall Cottage, Coddenham Hall Farm, High Street, Coddenham Ipswich

Suffolk

**Comments to be submitted by 29 December 2023, extended to 5 January 2024**

1. **PARISH COUNCIL MEETING**
2. To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 14 November 2023
3. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 14 November 2023
4. **CIL:** For **DECISION and RESOLUTION.** To consider the request from The Coddenham Centre to apply CIL funds in on / towards a dishwasher (following minute 105 from 17/10/19) and the recent request.
5. **HIGHWAYS**
6. To **RECEIVE** an update from the Coddenham Parish Council Highways Working Group and to **AGREE** actions as required.
7. To receive an **UPDATE** on communications with Suffolk Highways on Lower Road flooding and **AGREE** actions as required
8. To **CONSIDER** the installation of a traffic mirror outside the Community Shop and **AGREE** actions as required
9. **GREEN SPACES**
10. To **RECEIVE** the Report from the Broom Hill Trust and to **AGREE** actions as required
11. To **RECEIVE** the Report from the Mill Hill, Three Cocked Hat and Allotments Working Groups and to **AGREE** actions as required
12. To **RECEIVE** the Churchyard Report and to **AGREE** actions as required
13. **FINANCE**
14. to **APPROVE** theSchedules of Payments for September, November and (if available) December 2023
15. to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports for September, November and (if available) December 2023
16. to **CONSIDER** a donation to Citizens Advice Bureau
17. to **CONSIDER** and **APPROVE** the Budget for 2024/5 as presented in draft form to the meeting
18. **RISK REGISTER**: To **CONSIDER** and **APPROVE** the revised risk register for the Council as placed before the meeting
19. **RESILIENCE PLAN:** To **CONSIDER** and **APPROVE** the draft resilience plan for the Council as placed before the meeting
20. **EFFECTIVENESS OF SYSTEM OF INTERNAL CONTROLS:** To **CONSIDER** and **APPROVE** the report on the effectiveness of system of internal controls as placed before the meeting
21. **POTENTIAL DEVELOPMENT:** To **CONSIDER** adopting a standard approach to any potential new development of single or multiple residential or other e.g. renewable development in the parish and **AGREE** any actions
22. **GRIT BINS:** To **CONSIDER** a location for a further grit bin for the village and to **AGREE** actions as required
23. **STREET LIGHTING**: to receive an **UPDATE** on the proposed works to be undertaken to the street lighting
24. **NEXT MEETING**
25. To **CONFIRM** the date of the next meeting of the Parish Council to be held at 7.30pm on 14 March 2024 to be held at The Coddenham Centre
26. To **CONSIDER** matters raised by members, including matters for consideration at the next Parish Council meeting