

12. For information and ratification: 3Rs Locality Grant Application

After running three successful 3Rs events in 2024, Cllr Soanes and I applied to MSDC for a locality grant of £500 to finance similar events in 2025. A copy of the application form is attached which, is self-explanatory. Our district councillors have indicated their support for the application.

As this is a parish council initiative and the monies will pass through the council's bank account, councillors are asked to ratify the application.

Cllr Mills

19th December 2024

Mid Suffolk District Council

Locality Awards Application Form 2024/25

Information for Councillors and Applicants

Allowance	<p>Each Councillor has £7,350.00 to allocate to community groups and projects within their ward. Councillors can work together across wards to make larger contributions.</p> <p>Awards may only be allocated within Mid Suffolk District.</p> <p>The minimum award is £250.00 per application</p>
Application process	<p>This is a two stage application. The form must be signed by the organisation applying and the District Councillor. Groups should discuss their proposal directly with their Councillor before making an application.</p> <p>Once the Councillor agrees the award the completed form and attachments should be forwarded to your Locality Officer for payment. Please see form for contact details.</p>
What can and can't be funded?	<p>Guidance on what can and cannot be funded can be found on our website – view Locality Awards Guidance.</p> <p>This Guidance should be read and understood prior to submitting an application. If you have any queries, please contact your District Councillor or email the Grants Team.</p>
Post-Award	<p>Successful applicants will provide a monitoring form after the project has completed, along with evidence of spend. Awards provided should be spent within 6 months of the Award being processed.</p>

Important Dates:

1 st April 2024	Launch of 2024/25 Locality Awards
21 st March 2025	Deadline for application forms to be submitted to the Communities Team
28 th March 2025	Final date for payments to be processed

Priorities:

Locality Awards are provided to community projects and activity that demonstrate wide ranging community benefits, and are aligned to the Council's priorities:

[The Mid Suffolk Plan](#)

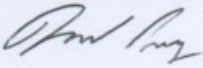


Mid Suffolk District Council Locality Awards 2024/25 Application form

Part A: for Completion by District Councillor

Councillor(s) Name:	Dave Penny and John Whitehead
Ward:	Claydon & Barham
Organisation Name:	Coddenham Parish Council
Project Summary:	To support the Parish Council hold their 3Rs events
Does this project meet the Locality Awards Guidance and help the applicant benefit the wider community?	Yes
Why are you supporting this project?	It will enable local residents, particularly those without transport, to increase their levels of recycling by enabling or increasing the collection and reusing, recycling of items that are not currently collected kerbside. It will also educate and encourage good reducing, reusing and recycling practice as well as provide social events for the community.
Level of Award made - min £250 <i>If the Award is being supported by more than one Councillor, please detail the split here.</i>	£500 split 50/50 (£250 each)

Declaration of Interest and Signature

Do you have a local non-pecuniary interest in this organisation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please supply further information: Neither Cllr Whitehead or Cllr Penny have any non-pecuniary interest.
Do you have a disclosable pecuniary interest in this organisation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please supply further information: Neither Cllr Whitehead or Cllr Penny have any disclosable pecuniary interest.
Councillor's Signature <i>I approve the release of funds shown below from my 2024/25 Locality Award for the attached project.</i>	 P.P. John Whitehead
Date:	8/12/24

Part B: for Completion by Applicant Organisation

Organisation Name:	Coddenham Parish Council	Contact Name:	Nick Mills and Jane Soanes
Contact Email Address:	Coddenhamcllr.nickmills@gmail.com Jane.soanes@btinternet.com	Contact Phone Number:	07799 417304
Organisation Address: <i>If your project is taking place in a different location to your organisation address, please provide that address instead</i>	Project is delivered at: The Coddenham Centre Mary Day Close Coddenham IP6 9PS		

<p>What is the project, and what will the funding be spent on?</p> <p><i>If there are corresponding quotes, please include with the application</i></p>	<p>Holding 3Rs (Reduce, Reuse and Recycle) events in 2025, to promote 3Rs and to collect items for recycling that aren't collected kerbside.</p> <p>Funds will be used to promote events and 3Rs generally – including probable changes to kerbside recycling in 2026 and to pay for hall hiring/other incidental costs. (We rely on volunteers to take items handed in for recycling to recipient sites, including the Stowmarket waste site, but also TWAM in Ipswich and Majestic (corks).</p> <p>Many of those leaving items to be recycled with us are those who don't drive or who would find taking items to a waste site beyond their driving norm. Without this facility these items would likely be 'black binned'.</p>
<p>How have you identified the need for this project?</p>	<p>The goal of increasing the parish's recycling and reducing the amount of waste sent for incineration resulted from feedback received to the Coddenham Survey 2022 and was included as a priority activity in the 2023 Coddenham Parish Community Plan.</p>
<p>What difference will this project make to your community?</p>	<p>It reduces 'black bin waste, by a) offering a recycling option for those who don't drive or who are unlikely to visit a waste site, b) by drawing attention to 3Rs (including promoting kerbside recycling, which will change in 2026) and c) by providing another 'social event' for those who are more likely to be 'village bound'.</p>

Estimated project start date:	08-Mar-2025	Estimate project end date:	04-Sep-2025
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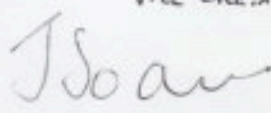
Please provide a breakdown of project costs

If your application is for running costs, please detail what these are

If your application is for over £5,000, including contributions of smaller sums from more than one Councillor, your application must include quotes/costings.

Cost	£ Amount
Hire of The Coddendam Centre for 3 events	£ 360
Promotion costs (Posters and handouts)	£ 140
	£
	£
	£
	£
Overall project cost	£ 500
How much are you applying for?	£ 500

Bank Account name: (to correspond with the organisation name above)	Coddendam Parish Council		
Bank Account number:	20331335	Sort Code:	60-83-01

Applicant Signature:	 <p>Nick Mills Vice Chair, Coddendam PC</p> 
<p><i>I agree that if the application is successful the award will be spent on the items or projects as set out in our application. We will supply invoices and a completed monitoring form once the project has completed (within 6 months of the Award being processed).</i></p>	
Date:	12 th December 2024

For applicants: it is advised applications are submitted to Councillors to enable submission by Friday 14th March 2025.

If you have any questions on completing this form please contact your Councillor in the first instance.

For Councillors: The final submission date for completed forms to be sent to the Communities Team is Friday 21st March 2025.

Please send to your Locality Officer or the Grants Team
BMSDCGrants@baberghmidsuffolk.gov.uk

Or alternatively, by post to:

BMSDC Grants - Communities
 Babergh and Mid Suffolk District Councils
 Endeavour House
 Russell Road

Ipswich
Suffolk
IP1 2BX

Data Protection Notice

Any personal information processed by Mid Suffolk District Council arising from Councillors Locality Award Fund Application will be protected in accordance with the Data Protection Act 2018. For more information on how we process your personal information or for information regarding Mid Suffolk District Council's Data Protection Policy and your right to information go to <https://www.midsuffolk.gov.uk/privacy-policy1>