To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Wednesday 8 January 2025**, scheduled for **7.30pm**, at The Coddenham Centre, when the under-mentioned business will be transacted

Maggie Burt

Clerk to the Council and Proper Officer

## AGENDA

1. **APOLOGIES:**

To **RECEIVE** and **APPROVE** apologies for absence

1. **DECLARATIONS OF INTEREST**:

To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed

1. **PUBLIC FORUM:**
2. to **RECEIVE** comments from residents of the parish on current agenda items
3. to **RECEIVE** reports from the County and District Councillors
4. **PLANNING**:
   1. To **CONSIDER** planning matters, including receipt of the current Planning Schedule.
   2. To **CONSIDER** the response to the Parish Council’s Enforcement Letter to MSDC of 13 September 2024 re The Dukes Head
5. **PARISH COUNCIL MEETING:**
6. To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 6 November 2024
7. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 6 November 2024
8. **HIGHWAYS:**
9. To **RECEIVE** an update from the Highways Working Group and to **AGREE** actions as required
10. **GREEN SPACES:**
11. To **RECEIVE** the Report from the Broom Hill Trust and to **AGREE** actions as required
12. To **RECEIVE** the Report from the Mill Hill, Three Cocked Hat and Allotments Working Groups and to **AGREE** actions as required
13. To **CONSIDER** the position of the previously unworked plot and **AGREE** actions as required
14. To **CONSIDER** and **APPROVE** retrospectively the purchase of 6 posts to replace the Walking Trail posts & Broom Hill Notices vandalised in 2024.
15. **CLOSED CHURCHYARD**
16. To **RECEIVE** the report regarding the Closed Churchyard and **AGREE** actions as required
17. To **CONSIDER** repairs necessary to the Churchyard wall and **AGREE** actions as required
18. To receive an update of the Churchyard footpath claim submitted and **AGREE** actions as required
19. **FINANCE**
20. to **APPROVE** theSchedules of Payments for November and December 2024
21. to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports for November and December 2024
22. to **CONSIDER** the draft Budget for 2025-26 and **AGREE** such actions as required
23. **POLICY REVIEW**
24. To **AGREE** dates for the Policy Review and **AGREE** actions as required
25. **NEWSLETTER**

To **FINALISE** the content of the Newsletter and **APPROVE** distribution networks.

1. **LOCALITIES AWARD APPLICATION**

To **CONSIDER** and **APPROVE** an application to MSDC for Localities Grant to cover some of the costs of 3Rs events in 2025.

1. **PRIDE IN YOUR PLACE GRANT**

To **CONSIDER** possible uses for Pride in Your Place grants and **AGREE** actions as required.

1. **NEXT MEETING**
2. To **CONFIRM** the date of the next meeting of the Parish Council as 6 March 2025
3. To **CONSIDER** and **CONFIRM** the proposed dates for Council Meetings in 2025/26:

29 April 2025 – Annual Parish Meeting

21 May 2025 – Annual Parish Council Meeting

8 July 2025 – Parish Council meeting

3 September 2025 - Parish Council meeting

12 November 2025 - Parish Council meeting

7 January 2026 - Parish Council meeting

18 March 2026 - Parish Council meeting

1. To **CONSIDER** matters for the Annual Parish Meeting
2. To **CONSIDER** matters raised by members of the public, including matters for consideration at the next Parish Council meeting
3. To **CONSIDER** Parish Events Calendar and Parish Council contributions thereto