

# Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Wednesday 8 January 2025**, scheduled for 7.30pm, at The Coddenham Centre, when the under-mentioned business will be transacted

Maggie Burt  
Clerk to the Council and Proper Officer

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## AGENDA

1. **APOLOGIES:**  
To **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST:**  
To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed
3. **PUBLIC FORUM:**
  - a) to **RECEIVE** comments from residents of the parish on current agenda items
  - b) to **RECEIVE** reports from the County and District Councillors
4. **PLANNING:**
  - a) To **CONSIDER** planning matters, including receipt of the current Planning Schedule.
  - b) To **CONSIDER** the response to the Parish Council's Enforcement Letter to MSDC of 13 September 2024 re The Dukes Head
5. **PARISH COUNCIL MEETING:**
  - a) To **RECEIVE** and **CONFIRM** the Minutes of the Parish Council meeting held on 6 November 2024
  - b) To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 6 November 2024
6. **HIGHWAYS:**
  - a) To **RECEIVE** an update from the Highways Working Group and to **AGREE** actions as required
7. **GREEN SPACES:**
  - a) To **RECEIVE** the Report from the Broom Hill Trust and to **AGREE** actions as required
  - b) To **RECEIVE** the Report from the Mill Hill, Three Cocked Hat and Allotments Working Groups and to **AGREE** actions as required
  - c) To **CONSIDER** the position of the previously unworked plot and **AGREE** actions as required
  - d) To **CONSIDER** and **APPROVE** retrospectively the purchase of 6 posts to replace the Walking Trail posts & Broom Hill Notices vandalised in 2024.

8. **CLOSED CHURCHYARD**

- a) To **RECEIVE** the report regarding the Closed Churchyard and **AGREE** actions as required
- b) To **CONSIDER** repairs necessary to the Churchyard wall and **AGREE** actions as required
- c) To receive an update of the Churchyard footpath claim submitted and **AGREE** actions as required

9. **FINANCE**

- a) to **APPROVE** the Schedules of Payments for November and December 2024
- b) to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports for November and December 2024
- c) to **CONSIDER** the draft Budget for 2025-26 and **AGREE** such actions as required

10. **POLICY REVIEW**

- a) To **AGREE** dates for the Policy Review and **AGREE** actions as required

11. **NEWSLETTER**

To **FINALISE** the content of the Newsletter and **APPROVE** distribution networks.

12. **LOCALITIES AWARD APPLICATION**

To **CONSIDER** and **APPROVE** an application to MSDC for Localities Grant to cover some of the costs of 3Rs events in 2025.

13. **PRIDE IN YOUR PLACE GRANT**

To **CONSIDER** possible uses for Pride in Your Place grants and **AGREE** actions as required.

14. **NEXT MEETING**

- a) To **CONFIRM** the date of the next meeting of the Parish Council as 6 March 2025
- b) To **CONSIDER** and **CONFIRM** the proposed dates for Council Meetings in 2025/26:

29 April 2025 – Annual Parish Meeting  
21 May 2025 – Annual Parish Council Meeting  
8 July 2025 – Parish Council meeting  
3 September 2025 - Parish Council meeting  
12 November 2025 - Parish Council meeting  
7 January 2026 - Parish Council meeting  
18 March 2026 - Parish Council meeting

- c) To **CONSIDER** matters for the Annual Parish Meeting
- d) To **CONSIDER** matters raised by members of the public, including matters for consideration at the next Parish Council meeting
- e) To **CONSIDER** Parish Events Calendar and Parish Council contributions thereto