

CODDENHAM PARISH COUNCIL

GRANT APPLICATION FORM

This application form makes up part of the Coddenham Parish Council Grant Awarding Policy. Coddenham Parish Council is keen to give financial support to local organisations and groups wherever possible. However, resources are limited and it is important that Councillors have a selection process that is both transparent and fair to all applicants. To assist them, please complete this application form giving as much information as possible about your organisation.

Completed applications should be returned either by post or electronically to the Parish Clerk, 24 Church Crescent, Sproughton IP8 3BJ, email: clerk.coddenhampc@gmail.com.

Application Conditions

1. Applicants can be either registered charities or local community groups. As the Parish Council has declared it's eligibility to use the General Power Of Competence, applications may also be considered from individuals of the local community for projects commensurate to Coddenham.
2. Charitable donations given by the Parish Council will be for charitable organisations in Coddenham and surrounding villages as well as other organisations who provide services to those living in the parish.
3. Funding must be spent on developing or maintaining activities or sites within Coddenham parish.
4. Groups or organisations must be able to monitor their work and/or activities in order to provide feedback to the Parish Council, if requested.
5. Groups must have a bank account in the name of the group with adequate financial controls.
6. Grants will be made at the discretion of the Parish Council.

Details of Group/Organisation / Individual Applying for Grant

Name of Group/Organisation/Individual:
How much grant funding are you requesting?
£
Please give brief details of how the grant will be spent
Who is the person accountable for this grant to be our main contact?
Position in group/organisation
Contact Details
Postcode: Email: Tel: Mobile:
Are you a registered charity, if so, please state your charity number?
Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your group/organisation have a set of rules? If so, please enclose a copy or a link to your website where these are displayed. This applies to your first application
Yes <input type="checkbox"/> No <input type="checkbox"/>

Signatures (2 required)

We, the undersigned, on behalf of the applicant group/organisation/individual understand and agree that we are authorised to complete this application form. All information submitted in this application is accurate to the best of our knowledge and the Parish Council will be informed if there are any changes to this application or any change in circumstances affecting this grant

Name	Position in group
Signature	Date

Name	Position in group
Signature	Date

Please provide details of the bank that the grant is to be paid into, if awarded, as follows:

Account name:

Sort Code:

Account number: