

CODDENHAM PARISH COUNCIL

GRANT AWARDING POLICY

1. Introduction

Coddenham Parish Council has statutory powers to make funds available to local organisations for the overall benefit of Coddenham and its residents.

This Policy outlines Coddenham Parish Council's guidelines for awarding grants and formalises the application process to ensure access, openness and fairness to the groups and organisations we support. The Council will ensure that our grant awarding activity is fair and transparent.

2. General Information for Applicants

It is Coddenham Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Applicants can make only one application during any given financial year (1 April to 31 March). The size of any grant awarded is at the discretion of the Parish Council.

3. Who is Eligible to Apply

The following organisations may apply to Coddenham Parish Council:

- a. A Coddenham based charity
- b. An organisation serving the needs of the residents of Coddenham
- c. Resident(s) of Coddenham requesting grant aid with a project / event, which will be for the benefit of the local community
- d. A Coddenham based club / association / charity serving a specific section of the community or the community as a whole
- e. A local branch of a regional or national organisation / group which serves the needs of the residents of Coddenham.
- f.

4. Who is Not Eligible to Apply

Coddenham Parish Council will normally reject applications from:

- a. Projects which are the prime statutory responsibility of other government bodies who would normally be funded by a local or regional authority
- b. Projects which improve or benefit privately owned land or property
- c. Support for individuals or private business projects
- d. Applications by 'for profit' commercial organisations
- e. From regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Coddenham Parish Council
- f. From organisations with political affiliations or those established for the purpose of forwarding a party-political agenda.

5. What can be Funded

The project should be something that makes the local community a better place to live, work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social, environment and/or economic profile of Coddenham. Priority will be given to those applications which add value over applications for running costs.

6. The following are unlikely to be Considered as a Grant Priority

Projects where there is a large shortfall in the funding required to complete the project or projects that simply replace existing facilities with no significant improvement.

7. Conditions of Grant

Coddenham Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets.

Financial support can only be used for the purpose for which the grant was awarded. Grants must not be distributed to any other organisation.

8. Applications should be submitted in writing to:

The Parish Clerk

24 Church Crescent

Sproughton

Suffolk, IP8 3BJ

Email: clerk.coddenhampc@gmail.com

Decisions will be based on the following criteria:

- General eligibility
- Impact on key local need
- Community support
- Value for money
- Environmental impact
- Community involvement
- Feasibility
- Likely effectiveness.